

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT

Oakland, New Jersey 07436

REGULAR PUBLIC MEETING

November 30, 2023

Ramapo High School, Cafeteria, 7:00 P.M.

Action to authorize Executive Session

Anticipated Public Session, 8:00 P.M.

MINUTES

1. Call to Order - Roll Call

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Mr. Bogdansky | <input checked="" type="checkbox"/> Ms. King | <input checked="" type="checkbox"/> Ms. Mariani |
| <input checked="" type="checkbox"/> Mr. DeLaite | <input checked="" type="checkbox"/> Ms. Koulikourdis | <input checked="" type="checkbox"/> Ms. Ansh, Vice President |
| <input checked="" type="checkbox"/> Ms. Emmolo | <input checked="" type="checkbox"/> Dr. Lorenz (7:44PM) | <input checked="" type="checkbox"/> Ms. Sullivan, President |

Also present: Dr. James Baker, Interim Superintendent of Schools; Ms. Dora E. Zeno, Interim Business Administrator/BoardSecretary

2. Closed Session

BE IT RESOLVED, by the Ramapo Indian Hills Regional High School District this 30th day of November, 2023 at 7:00 PM as follows:

The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A.10:4-12b. The general nature of the discussion will involve student related matters.

These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

Moved by: Mr. Bogdansky Seconded: Ms. Mariani

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Mr. Bogdansky | <input checked="" type="checkbox"/> Ms. King | <input checked="" type="checkbox"/> Ms. Mariani |
| <input checked="" type="checkbox"/> Mr. DeLaite | <input checked="" type="checkbox"/> Ms. Koulikourdis | <input checked="" type="checkbox"/> Ms. Ansh, Vice President |
| <input checked="" type="checkbox"/> Ms. Emmolo | <input type="checkbox"/> Dr. Lorenz | <input checked="" type="checkbox"/> Ms. Sullivan, President |

Closed session was concluded at 8:15 PM, at which time the Board recessed and subsequently reconvened into public session at 8:28 PM

3. Board President’s Announcement

The meeting was called to order by the Board President at 8:15 P.M. She announced that the New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend meetings of public bodies at which any business affecting

their interest is discussed or acted upon. She also announced that in accordance with the provisions of this act, the Interim Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services. She read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Ms. Sullivan further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

4. Roll Call

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Mr. Bogdansky | <input checked="" type="checkbox"/> Ms. King | <input checked="" type="checkbox"/> Ms. Mariani |
| <input checked="" type="checkbox"/> Mr. DeLaite | <input checked="" type="checkbox"/> Ms. Koulikourdis | <input checked="" type="checkbox"/> Ms. Ansh, Vice President |
| <input checked="" type="checkbox"/> Ms. Emmolo | <input checked="" type="checkbox"/> Dr. Lorenz | <input checked="" type="checkbox"/> Ms. Sullivan, President |

5. Pledge of Allegiance

Ms. Sullivan led the Pledge of Allegiance.

6. Board President’s Report

Ms. Sullivan highlighted the following developments:

- Thanked everyone for attending and preparing for the meeting
- Welcome Dr. James C. Baker
- Agenda items
 - Facilities Capital Improvements being considered
 - Director of Curriculum Candidate’s background
 - Policy 0155
 - Audit presentation
 - Committee Reports
 - Congratulated Incoming and re-elected Board Members
 - Encouraged others to run for office

Student Board Representatives

Sophia DelBuono-Ramapo High School - updated the Board on the following school activities: pep rallies, athletic season standings, student life/extra-curricular activities, and college applications

Cassandra Heinsohn-Indian Hills High School - updated the Board on the following school activities: athletic season standings, student life/extra-curricular activities, guidance, and student government guidance, fund raising, student government, talent show and trivia night

7. Superintendent's Report

Dr. Baker remarked upon his activities and meetings during the last three weeks:

- Met with various administrators
- Spoke about scheduling
- Looking to update job descriptions
- Organizational Chart
- Orientation days
- Student government luncheon
- Parent/Teacher meetings
- Communicated with Flow District Superintendents
- RIHEA President
- Safety & Security
- Scheduling
- Transportation
- Ramapo HS state football game
- Board Counsel
- Board committees
- Director of Curriculum and Articulation position

8. Interim Business Administrator's Report

Ms. Zeno remarked upon the following:

- The annual audit- Lerch Vinci
 - Finding and Corrective action plan
 - Recognized the staff for the stability of the district
- Email from Student Council President regarding excellent meals served by food services
- Completed facilities upgrades in recent years
- Proposed Capital projects and funding source

Presentation of the Annual Audit, Year Ending June 30, 2023 by
Ms. Elizabeth Shick, CPA, Lerch, Vinci & Bliss LLC.

9. Board Committee Reports

Athletics, Arts, Extracurriculars & Communications - Ms. Mariani highlighted the following matters being considered by the Committee:

- Website
- Visual Arts
- Music
- Athletic updates for RHS & IHHS
- Athletic Handbook
- IHHS 60th Anniversary
- Communication

Education & Personnel - Mr. Bogdansky highlighted the following matters being considered by the Committee:

- Science Instruction
- Up & Aviation Program
- Financial Literacy Course
- Instructional Aide job description
- In class resource kick-off meetings

Finance & Facilities - Marianna Emmolo highlighted the following matters being considered by the Committee from three finance meetings:

- November 7, 2023
 - Lan Associates
- November 20, 2023
 - Richard Grip, Demographer
 - Steve Secora, Lan Associates
- November 27, 2023
 - Allison Sroka, DiCara Rubino
- Capital Projects on the Board Agenda
 - Athletic and Trainer Room improvements
 - Thrive Mental Health & Group Counsel Wellness Suites
 - Family & Consumer Science Classrooms
 - IHHS Concession Stand
 - Demographic Study

Negotiations - Marianna Emmolo - No update

Policy - Ms. Ansh highlighted the following matters being considered by the Committee:

- Policy 0155 Board Committees

10. Public Comment 9:39 - 9:57 PM

Moved by BOGDANSKY, Seconded by ANSH, unanimously carried to open the meeting to public comments

The following subjects were raised by members of the public:

- Board Leadership
- Legal Fees
- Administrative departures
- Accumulated Surplus instead of tax relief
- Director of Curriculum Position compensation
- Capital Expenditures timing compared to issuance of updated LRFP
- Policy 0155- committee assignments
- Demographic study
- High School enrollment imbalance
- Superintendent search RFQ status
- Addendum OP13
- Request clarification regarding Change Order for Walk In Cooler
- Change Order credit for fire wall opening

- Family & Consumer Science room
- Communication firm
- Financial Literacy course
- Locker room improvements and ADA compliance
- Funding source for Thrive/Wellness rooms
- Administrative vacancies
- Disparity between the schools and improvements
- Use of Mental Health related to facilities if no longer needed in future
- Can ESIP be paid off from accrued Capital Reserve?
- Welcome Dr. Baker
- HIB Review and outcome process
- Ethics complaints
- Communications firms

Moved by BOGDANSKY, Seconded by ANSH, unanimously carried to close public comments.

Response to Public Comments and Other Board Discussion

Ms. Sullivan responded to HIB’s, ethics complaints, the search firm HYA, and capital projects

Ms. Zeno responded to the long range facilities plan and the accumulated surplus, which funds capital improvements.

Dr. Baker responded to questions regarding the training rooms at IHHS.

Mr. Bogdansky noted the age discrepancy between the buildings and how these facilities improvements will benefit the district. He also inquired about OP6 related to electrical supply auction, to which Ms. Zeno responded. Mr. Bogdansky also inquired about agenda items related to disparity of honorarium amounts between schools, P6 & P7.

Motion made by BOGDANSKY, seconded by KING to table P6 & P7

	Yes	No
Mr. Bogdansky	X	
Mr. DeLaité	X	
Ms. Emmolo	X	
Ms. King	X	
Ms. Koulikourdis	X	
Dr. Lorenz	X	
Ms. Mariani	X	
Ms. Ansh, Vice President	X	
Ms. Sullivan, President		X

The above motion carried.

Mr. Bogdansky referred to agenda item P1, Policy 0155 to compel Board Members to serve on assigned Committee. Dr. Baker noted that as per board counsel, nothing can be done to force board members to serve on committees.

11. Open Board Discussion

- Mr. Bogdansky inquired about the policy 0155 and was advised there is no recourse if Board Members are unable to serve on committees.
- Ms. Ansh commented on locker room improvements.
- Ms. King commented on excessive use of Board Counsel resulting in high legal fees and projected costs based on current pattern.
- Mr. DeLaite inquired about the budget for legal fees to which Ms. Zeno responded \$180,000 original budget amount and @\$15,000-\$20,000 for negotiations, both of which have already been exhausted. If the current trend continues, anticipate needing additional \$350,000 to balance accounts, which will be transferred from other accounts.
- Ms. Sullivan stated the legal bills are approved by administration and are mostly due to insurance deductions and OPRA requests.
- Ms. Sullivan referred to the audit outcome.
- Ms. Emmolo appealed to the Board to reconsider a motion to appoint HYA as the firm to conduct the Superintendent search. Discussion followed with the following outcome:

“Motion to authorize the retention of an executive search service firm, Hazard Young Attea Associates, to perform a permanent superintendent search for the Board.”

Moved by EMMOLO Seconded ANSH

Board discussion followed

	Yes	No
Mr. Bogdansky		X
Mr. DeLaite		X
Ms. Emmolo	X	
Ms. King		X
Ms. Koulikourdis		X
Dr. Lorenz		X
Ms. Mariani	X	
Ms. Ansh, Vice President	X	
Ms. Sullivan, President	X	

The above motion did not carry, and thus it was followed by the following motion:

“Motion to authorize the Board Secretary to issue a request for proposals for firms to perform a permanent superintendent search for the Board, returnable January 2, 2024.”

Moved by BOGDANSKY Seconded DELAITE

	Yes	No	Abstain
Mr. Bogdansky	X		
Mr. DeLaite	X		
Ms. Emmolo	X		
Ms. King			X
Ms. Koulikourdis	X		
Dr. Lorenz	X		
Ms. Mariani	X		
Ms. Ansh, Vice President	X		
Ms. Sullivan, President	X		

12. Action Items

Motion to vote on the entire agenda as a Consent vote:

Moved by BOGDANSKY, seconded by ANSH

9 ayes, 0 nays - (see actual cumulative vote following Policy Section)

Move to approve the following Meeting **Minutes**:

- September 28, 2023 Closed & Regular
- October 3, 2023 Closed & Special Meeting
- October 11, 2023 Closed & Special Meeting
- October 16, 2023 Closed & Regular
- October 30, 2023 Closed & Regular

13. Personnel

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions P1 through P7, as described below:

A. ADMINISTRATION

	Name	Nature of Action	Position	Location	Salary	Replacing/ Discussion	Effective Date
a.	Melissa Quackenbush	Appoint	Director of Curriculum and Instruction	District	\$194,670*	Elizabeth McDermond	01/30/24-06/30/24

*Plus \$4,000 Doctorate Stipend

P1. Move to approve, with regret, the resignation of Elizabeth McDermond, Director of Curriculum, Instruction and Articulation, effective December 30, 2023.

P2. Move to approve the following:

B. INSTRUCTIONAL

	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide/Step	Salary	Replacing/Discussion	Effective Date
a.	Stephen. DeGennaro	Appoint	0.2 Social Studies	Part-time	IHHS	MA Step 2	\$11,773.60	Keely Leggour	1/2/2024
b.	Samuel. Ayres	Appoint	Substitute	NA	District		\$140 per diem		2023-24
c.	Jordana Tarlowe	Amend	.6 Teacher & .4 Instructional Aide		IHHS	.6 BA/Step 2 & .4 Instructional Aide/Step 4	\$34,402.20 & \$13,248.40	Additional Assignment	From 09/01/23-12/22/23 To 09/01/23-06/30/24
d.	Christopher Mayer	Appoint	Social Studies	6th Period Assignment	RHS	MA+30 Step 10	Prorated Stipend of \$9530	J. Del Buono	11/13/23-6/30/24
e.	Michael Ivanov	Appoint	Social Studies	6th Period Assignment	RHS	MA Step 10	Prorated stipend of \$9530	J. Del Buono	11/13/23-6/30/24
f.	Tyler Wadhams	Appoint	Physics I Advisor	Physics I Club	RHS		\$2045 Step 1		12/1/2023
g.	Thomas Pellegrino	Appoint	Substitute	NA	District		\$140 per Diem		2023-24
h.	Chelsea Capone	Appoint	Substitute	NA	District		\$140 per Diem		2023-24
i.	Austin Sherry	Appoint	Substitute	NA	District		\$140 per Diem		2023-24

j.	Rosemarie Sturm	Change in assignment	From .4065 Supplemental, Social Studies & .4 Special Education to .4065 Supplemental, Social Studies & .2 Special Education		IHHS	BA/20	\$35,858.18 & \$17,642.40		11/02/23 - 06/30/23
k.	Maria LaBarbiera	Appoint	Transitions Science, period 5	6th Period Assignment	IHHS		Prorated stipend of \$9,530		12/01/23 - 6/30/24

P3. Move to approve the following:

C. NON-INSTRUCTIONAL

	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide/Step	Salary	Replacing	Effective Date
a.	Dan Ferat	Amend	Chess Club Advisor	Advisor	IHHS	From Step 1 to Step 2	\$1,473		9/1/2023
b.	Guy Bertola	Appoint	1:1 Aide Winter Track Practices	Aide	IHHS	NA	\$24.90/hr Approx 6 hr/wk		11/27/23-1/2/24
c.	Connie Cheff	Appoint	Winter Athletic Aide	Aide	IHHS	Flat	\$4,144	Jim Dunbar	12/1/23
d.	Keri Myones	Appoint	Assistant Newspaper Editor	Advisor	IHHS	Step 4	\$3,057		12/1/23
e.	Luke Miller	Appoint	Assistant Girls' Lacrosse Coach	Coach	IHHS	Step 4	\$5871		3/1/24
f.	Richard Burton	Appoint	Mountain Bike Team	Volunteer Coach	District	NA	\$0		12/1/2023
g.	John Underfer	Appoint	Ski Team	Volunteer Coach	IHHS	NA	\$0		12/1/2023

h.	Robert Bergen	Appoint	Wrestling	Volunteer Coach	IHHS	NA	\$0		12/1/2023
i.	James Dunbar	Rescind	Winter Athletic Aide Oct 16, 2023 P3 o2	Aide	IHHS	Flat	\$4,144		Winter 2023-24
j.	Adam Nemeth	Rescind	Gold Masque Fall Lighting Designer 6/29/23 P. 24 b	Advisor	RHS	Flat	\$2,000		9/1/23
k.	Adam Nemeth	Rescind	Gold Masque Spring Lighting Designer 6/29/23 P.24 d	Advisor	RHS	Flat	\$2000		9/1/23
l.	Adam Nemeth	Rescind	Lighting Design - Spring 6/29/23 P23 A	Advisor	IHHS	Flat	\$2000		9/1/23
m.	Adam Nemeth	Appoint	Lighting Designer - Fall	Advisor	IHHS	Flat	\$2000		12/1/2023
n.	Jason Silverstein	Appoint	Wrestling	Volunteer Coach	RHS	NA	\$0		12/1/2023
o.	Nicholas Bernard	Appoint	Fall Lighting Designer	Advisor	RHS	Flat	\$2000		12/1/2023

P4. Move to approve District Volunteer Clubs and Volunteer Advisors effective for the 2023-24 School Year as follows:

<u>Club</u>	<u>Advisor</u>	<u>School</u>
Donate Life*	Ms. Fackelman	IHHS
Harmonic Outreach*	Ms. Heerema	IHHS
Flags Club*	Ms. Brown	IHHS
Student Music Network*	Mr. Sloezen/Mr. Hudak	RHS
Book Club*	Ms. Michels	RHS

Red Cross Club*	Mr. Park	RHS
Sports Statistics Club*	Mr. Cole	RHS
Jewish Culture Club*	Mr. Kalman	RHS
Sustainability Club*	Ms. Liu	RHS
Light the Candle Club*	Ms. Vitale	RHS
Motivation Club*	Ms. Liu	RHS
Women in S.T.E.M.*	Ms. Biunno	RHS
Food for Souls Club*	Mr. Harvey	RHS

*New Club

- P5 Move to approve, with regret, the resignation of Pam Pappas Student Activities Treasurer, effective January 31, 2024.
- P6 Move to approve, the honorarium paid by College Board for the 2023 AP Exam Coordinator of Ramapo High School be awarded to Kathleen Robinson in the amount of \$250.00.
- P7. Move to approve, the honorarium paid by College Board for the 2023 AP Exam Coordinator of Ramapo High School be awarded to Jennifer Perry in the amount of \$1,000.00.

13. Education

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions E1 through E7 as described below:

- E1. Move to approve District **student field trips and transportation costs** for the 2023-24 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Newark Airport	Physics of Flight	12/01/23	0
Dey Mansion, Wayne	AP US History	12/07/23	0
Dey Mansion, Wayne	AP US History	12/08/23	0
Roundtrip From Paterson to IHHS	Holiday Festival	12/15/23	0

FAMS, VMS, EMS, & Copper Tree	IHHS Band	01/11/24	\$1,025
West Point	Girls' Basketball	01/31/24	0
Spring Training Orlando, FL	Ramapo Softball	03/22/24-03/26/24	0

- E2. Move that, home instruction for a District student, at the approved hourly rate, effective for the 2023-24 School Year, be approved as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
427197	IHHS	9
425142	IHHS	11
427140	RHS	9
425239	RHS	11
424156	RHS	12

- E3. Move to authorize the amendment of the District’s IDEA 2024 Application to include a carryover amount of \$76,240, and furthermore to accept the Grant Award of Funds in the amount of \$526,577.
- E4. Move to authorize, the amendment of the District’s ESEA 2024 - Title II-A Application to include a carryover amount of \$27,837, and further move to accept the Grant Award of Funds in the amount of \$54,126.
- E5. Move to approve, the Memorandum of Agreement (MOA), between New Jersey Center for Teaching and Learning (NJCTL) and Ramapo Indian Hills Regional High School District (District), AT \$8,300 per month, effective November 30, 2023, through June 30, 2024.
- E6. Move to approve Student N.S., a student who is Homeschooled and resides in the Ramapo Indian Hills Regional High School District, participation in the interscholastic Athletics Program at Ramapo High School, per Board Policy 2431.
- E7. Move to approve, the Harassment, Intimidation, & Bullying student remediation including disciplinary consequences, educational intervention, and counseling supports imposed during the 2023-24 School Year as a result of HIB Investigation for the following HIB investigation: IHHS 001

15. Operations

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions OP1 through OP12, as described below:

OP1. Move to approve **Change Order** No. 004 from Wallkill Group, Inc., for the Replacement of **Walk-In Boxes** at Indian Hills and Ramapo High Schools as described below:

<i>Change Order</i>	<i>Description</i>	<i>Amount</i>
004	Remaining Contract Allowance is credited back.	-\$29,847.76*

*The original Allowance No. 1 amount was \$40,000. The revised Allowance is \$0.00. The Original Contract Sum of \$413,413.00 is changed to \$383,565.24.

OP2. Move to approve **Change Order** No. 01 from K & D Contractors, LLC., for the **Faculty Toilet Room** Renovations Replacement at Indian Hills and Ramapo High Schools as described below:

<i>Change Order</i>	<i>Description</i>	<i>Amount</i>
01	Additional Demo in rooms 004A, 006A, 014M, 014W, 210M, 210W and Added Ductwork in 203M/W at Ramapo High School.	-\$13,735.00 (Allowance No. 1)
01	Additional Demo in Rooms 002A, 002B, 105B due to existing ceilings being plaster instead of GWB at Indian Hills High School.	-\$6,015.00 (Allowance No. 1)

*The original Allowance No. 1 amount was \$350,000. The revised Allowance is \$330,250.00. The Original Contract Sum of \$2,422,000.00 is unchanged.

OP3. Move to approve **Change Order** No. 02 from K & D Contractors, LLC., for the **Faculty Toilet Room** Renovations Replacement at Indian Hills and Ramapo High Schools as described below:

<i>Change Order</i>	<i>Description</i>	<i>Amount</i>
02	Cut opening in Fire Wall to create passage for IT Department at Ramapo High School.	\$10,012.00 (Allowance No. 1)

*The original Allowance No. 1 amount was \$350,000. The revised Allowance is \$320,238. The Original Contract Sum of \$2,422,000 is unchanged.

OP4. Move to approve the **use of** the Ramapo Indian Hills Regional High School District **facilities** for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

<i>Indian Hills High School</i>	
Oakland Recreation	Travel Softball; Gymnasium, Mondays; 8 - 9:30 P.M.; January 8, 22, 29 & February 5, 12, 26 & March 4, 11, 18, 2024; 8 - 9:30 P.M.
Oakland Recreation	Oakland Wrestling Tournament; Gymnasiums; January 21, 29, 2024; 8 A.M. - 4 P.M.
Oakland Recreation	Wrestling Matches, Gymnasium; January 6, 13, 20, 27 & February 10, 17, 2024; 2 - 5 P.M.

<i>Ramapo High School</i>	
Franklin Lakes PBA Oakland PBA Wyckoff PBA	Pictures with Santa PBA Toy Drive and Donations for Toys for Tots; Senior Commons; December 16, 2023; 12 - 4 P.M.

OP5. Move to approve and ratify, the appointment of PRZimmer, LLC to perform **payroll functions** effective November 20, 2023 through approximately mid-May 2024 on an as needed basis at the rate of \$50.00/hour.

OP6. Move to approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (“Board”) is authorized to **purchase energy supply** through an online reverse auction approved by the State of New Jersey Department of Community Affairs Division of Local Government Services (“Division”) pursuant to P.L. 2001, c.30; and

WHEREAS, the Board has determined that purchasing energy supply through an online reverse auction will result in energy cost savings to the Board; and

WHEREAS, the Board has contracted with Premier Energy Group (“PEG”) to serve as a consultant to the Board for the online reverse auction process, to

develop specifications for the purpose of energy supply and conduct the online auction; and

WHEREAS, PEG is approved by the Division as a provider of online reverse auctions; and

PEG has advised the Board that due to the nature of the energy market it is necessary for the Board to enter into a contract with the lowest bidder as soon as possible in order to secure the rate offered by the bidder; and

WHEREAS, the Board has determined that it is not feasible for the Board to immediately approve the contract awarded after the online reverse auction; and

WHEREAS, this Division recommends that governing bodies authorize their purchasing agent to award contracts shortly after bidding if the price is below a set amount.

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the purchase of energy supply at a rate not to exceed a per kilowatt hour supply cost of \$0.112570, consistent with the terms and guidelines of an online auction for energy supply conducted by PEG on or about December 19, 2023. The contract term will be 12 months.

OP7. Move to approve, to accept the proposal Options 1 and 3 as submitted by Statistical Forecasting, LLC to prepare a **demographic study** for the Ramapo Indian Hills Regional High School district, at a cost of \$11,300.

OP8. Move to approve, the resolution as follows:

WHEREAS, The Ramapo Indian Hills Regional High School District Board of Education (the "Board") has determined a need to undertake the following Projects:

Wellness Suite at Indian Hills High School
Wellness Suite at Ramapo High School (the "Projects") and;

WHEREAS, the District is desirous of moving forward with Proposals for Architectural and Engineering Services for these Projects; and

WHEREAS, the Board desires to retain DiCara Rubino Architects ("Architect") to provide Architectural and Engineering Services in connection with the Projects, and authorizes the Architect to submit, if applicable, project applications and schematic plans and educational specifications to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval of these Projects. These projects are designated "Other Capital" and the Board is not seeking state funding; and

WHEREAS, the school administration and such other officers and agents of the Board have received proposals for the Projects from the Architect in the total amount of \$81,750 for Architectural and Engineering Services, plus construction and other soft costs in the amount of \$855,750 for a total project cost of \$937,500, inclusive of Architectural, Engineering Services and construction costs; and

WHEREAS, the Board believes that the proposal from DiCara Rubino Architects best meets the needs of the District; and

WHEREAS, the agreement with DiCara Rubino Architects may be awarded without public bidding as a contract for professional services pursuant to N.J.S.A. 18A:18A-5(a)(1); and

WHEREAS, the Board authorizes applications, schematic plans and educational specifications be submitted to the NJDOE Office of School Facilities for approval of the Projects and LRFP amendments, if necessary, for the Wellness Suite Renovations at Indian Hills High School and Ramapo High School; and

WHEREAS, the Board intends to finance the cost of up to \$937,500 for these Projects through the use of capital reserve as part of the District’s Long-Range Facilities Plan (“LRFP”); and

WHEREAS, the school administration and such other officers and agents of the Board as are necessary, including the Board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this Resolution, including the submission of information to the New Jersey Department of Education.

NOW, THEREFORE, BE IT RESOLVED by the Ramapo Indian Hills Regional High School District Board of Education that the Board President and Board Secretary/Business Administrator are hereby authorized and directed to enter into an Agreement with DiCara Rubino Architect and to execute any other documents necessary to effectuate the terms of this resolution.

OP9. Move to approve, the resolution as follows:

WHEREAS, The Ramapo Indian Hills Regional High School District Board of Education (the “Board”) has determined a need to undertake the following Projects:

**Trainer Room Renovations at Indian Hills High School
Trainer Room and Boys Team Locker Room Renovations at Ramapo High School (the “Projects”); and**

WHEREAS, the District is desirous of moving forward with Proposals for Architectural and Engineering Services for these Projects; and

WHEREAS, the Board desires to retain DiCara Rubino Architects (“Architect”) to provide Architectural and Engineering Services in connection with the Projects, and authorizes the Architect to submit, if applicable, project applications and schematic plans and educational specifications to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval of these Projects. These projects are designated “Other Capital” and the Board is not seeking state funding; and

WHEREAS, the school administration and such other officers and agents of the Board have received architect proposals in the amount of \$197,650 for their professional fees, plus construction and other soft costs in the amount of \$2,457,350 for a total project cost of \$2,655,000, inclusive of Architectural, Engineering Services and construction costs; and

WHEREAS, the Board believes that the proposal from DiCara Rubino Architects best meets the needs of the District; and

WHEREAS, the agreement with DiCara Rubino Architects may be awarded without public bidding as a contract for professional services pursuant to N.J.S.A. 18A:18A-5(a)(1); and

WHEREAS, the Board authorizes applications schematic plans, and educational specifications be submitted to the NJDOE Office of School Facilities for approval of the Projects and LRFP amendments, if necessary, for the Trainer Room Renovations at Indian Hills High School and Ramapo High School; and

WHEREAS, the Board intends to finance 100% of the cost for these Projects through the use of capital reserve as part of the District’s Long-Range Facilities Plan (“LRFP”); and

WHEREAS, the school administration and such other officers and agents of the Board as are necessary, including the Board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this Resolution, including the submission of information to the New Jersey Department of Education.

NOW, THEREFORE, BE IT RESOLVED by the Ramapo Indian Hills Regional High School District Board of Education that the Board President and Board Secretary/Business Administrator are hereby authorized and directed to enter into an Agreement with DiCara Rubino Architect and to execute any other documents necessary to effectuate the terms of this resolution.

OP10.Move to approve, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (the “Board”) has determined a need to undertake the following Projects:

Family & Consumer Life Sciences Room Renovations at Indian Hills High School
Family & Consumer Life Sciences Room Renovations at Ramapo High School,
(the “Projects”); and

WHEREAS, the District is desirous of moving forward with Proposals for Architectural and Engineering Services for these Projects; and

WHEREAS, the Board desires to retain DiCara Rubino Architects (“Architect”) to provide Architectural and Engineering Services in connection with the Projects, and authorizes the Architect to submit, if applicable, project applications and schematic plans and educational specifications to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval of these Projects. These projects are designated “Other Capital” and the Board is not seeking state funding; and

WHEREAS, the school administration and such other officers and agents of the Board have received proposals for the Projects from the Architect in the total amount of \$214,000

for Architectural and Engineering Services; plus construction and other soft costs of \$2,931,000, for a total of \$3,145,000; and

WHEREAS, the Board believes that the proposal from DiCara Rubino Architects best meets the needs of the District; and

WHEREAS, the agreement with DiCara Rubino Architects may be awarded without public bidding as a contract for professional services pursuant to N.J.S.A. 18A:18A-5(a)(1); and

WHEREAS, the Board authorizes applications, schematic plans, and educational specifications to the NJ DOE Office of School Facilities for approval of the Projects and LRFSP amendments, if necessary, for the Family & Consumer Life Sciences Renovations at Indian Hills High School and Ramapo High School; and

WHEREAS, the Board intends to finance 100% of the cost of up to \$3,145,000 for these Projects through the use of capital reserve as part of the District’s Long-Range Facilities Plan (“LRFSP”); and

WHEREAS, the school administration and such other officers and agents of the Board as are necessary, including the Board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this Resolution, including the submission of information to the New Jersey Department of Education.

NOW, THEREFORE, BE IT RESOLVED by the Ramapo Indian Hills Regional High School District Board of Education that the Board President and Board Secretary/Business Administrator are hereby authorized and directed to enter into an Agreement with DiCara Rubino Architect and to execute any other documents necessary to effectuate the terms of this resolution.

OP11.Move to approve, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (the “Board”) has determined a need to undertake a feasibility study for a Proposed Concession Stand Building at the Indian Hills High School Athletic Complex; and

WHEREAS, the District is desirous of moving forward with the Proposal submitted by LAN Associates for this feasibility study; and

WHEREAS, the school administration and such other officers and agents of the Board has received a proposal for the Feasibility Study in the amount of \$12,940 to provide these services; and

WHEREAS, the agreement with LAN Associates may be awarded without public bidding as a contract for professional services pursuant to N.J.S.A. 18A:18A-5(a)(1);

NOW, THEREFORE, BE IT RESOLVED by the Ramapo Indian Hills Regional High School District Board of Education that the Board Secretary/Business Administrator is hereby authorized to accept the proposal from LAN Associates.

OP12.Move to approve, the resolution as follows:

This Amendment to Site Agreement and Memorandum of Agreement (hereinafter "Amendment") is made as of December 1, 2023, by and between Ramapo Indian Hills Board of Education, a public school Board of Education, having an address of 131 Yawpo Avenue, Oakland, New Jersey 07436 (herein "Owner") and SBA 2012 TC Assets, LLC, a Delaware unlimited liability company, having an address of 8051 Congress Avenue, Boca Raton, Florida 33487-1307 ("Tenant").

WHEREAS, Owner and Sprint Spectrum L.P., a Delaware limited partnership entered into a Site Agreement dated December 23, 2003, as evidenced by that certain Memorandum of Agreement dated December 23, 2003 recorded on December 23, 2003 in OR Book 8759 recorded in the Bergen County Clerk Office, New Jersey "Memorandum"), (together the "Agreement") for Tenant's use of a portion of the real property located at 331 George Street, Borough of Franklin Lakes, County of Bergen, State of New Jersey ("Site") being more particularly described in the Agreement; and

WHEREAS, Sprint Spectrum L.P. and Tower Entity 2 LLC, a Delaware limited liability company entered into that certain Assignment and Assumption of Lease dated September 23, 2008 recorded October 9, 2008, in OR Book 9623, Page 205 recorded in the County Clerk of Bergen County, New Jersey; and

WHEREAS, Tower Entity 2 LLC and TowerCo Assets LLC, a Delaware limited liability company enter that certain Certificate of Merger dated September 23, 2008; and

WHEREAS, TowerCo Assets and Tenant entered into that certain Amended and Restated Certificate of Formation dated October 1, 2012; and

WHEREAS, Owner and Tenant desire and intend to amend and supplement the Agreement and Memorandum as provided herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant, agree and bind themselves to the following modifications to the Agreement and Memorandum:

1. Exhibit A to PCS Site Agreement Site Description (page 4 of 4) attached to the Agreement is hereby deleted in its entirety and replaced with the revised Exhibit A attached hereto and made a part of the Agreement.
2. Exhibit A to Memorandum of Agreement Site Description (page 4 of 4) attached to the Memorandum is hereby deleted in its entirety and replaced with the revised Exhibit A attached hereto and made a part of the Agreement
3. It is agreed that only authorized engineers, employees or properly authorized contractors of Tenant or its lessees or persons under its direct supervision ("Authorized Personnel") will be permitted to enter the Site. Authorized

Personnel are required to wear identification badges identifying the individual and the firm by which they are employed. Tenant shall assume full responsibility for the actions of all Authorized Personnel (including subcontractors). Owner reserves the right to direct the removal, in its sole discretion, of any person, equipment and/or entity which displays inappropriate behavior of illegal activity, including but not limited to, alcohol consumption, use of drugs, assault, intimidating or disruptive behavior, vandalism, theft, or is otherwise in violation of the Owner's policies or procedures. Tenant acknowledges that the Site is part of a public school district and used for school purposes where children are present from time to time during which times they are being educated and/or participating in school and /or educational related activities. Tenant further acknowledges that as a result of the foregoing, special attention to public safety is required. As a result the Tenant agrees that its use of the Site will not in any way endanger any students or staff of the school district, nor in any way effect the educational process which includes, but is not limited to, creating disruptive noise while school is in session. Construction and maintenance work shall not interfere with school activities, and construction work shall be conducted when school is not in session and when the fields are not in use. The Owner's designated representatives shall be notified in advance of the need to access the Site or, in the event of an emergency, as soon after the Site access as is reasonably possible.

4. This Amendment will be governed by and construed and enforced in accordance with the laws of the State in which the Site is located without regard to principles of conflicts of law.
5. This Amendment may be executed in counterparts, each of which shall be deemed an original document, but all of which will constitute a single document. This document shall not be binding on or constitute evidence of a contract between the parties hereto until such time as a counterpart of this document has been executed by each party and a copy thereof delivered to each other party of this Amendment.
6. Except as specifically set forth in this Amendment, the Agreement is otherwise unmodified and remains in full force and effect and is hereby ratified and reaffirmed. In the event of any inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall take precedence.
7. Capitalized terms not defined in this Amendment will have the meaning ascribed to such terms in the Agreement.
8. This Amendment shall be in effect as of the date last executed.

OP13. Move to approve, the resolution as follows:

WHEREAS, The Ramapo Indian Hills Regional High School District Board of Education (the "Board") has determined a need to undertake the following Projects:

**Wellness Suite at Indian Hills High School
Wellness Suite at Ramapo High School (the "Projects") and;**

WHEREAS, the District is desirous of moving forward with Proposals for Architectural and Engineering Services for these Projects; and

WHEREAS, the Board desires to retain DiCara Rubino Architects ("Architect") to provide Architectural and Engineering Services in connection with the Projects, and

authorizes the Architect to submit, if applicable, project applications and schematic plans and educational specifications to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval of these Projects. These projects are designated "Other Capital" and the Board is not seeking state funding; and

WHEREAS, the school administration and such other officers and agents of the Board have received proposals for the Projects from the Architect in the total amount of \$69,000 for Architectural and Engineering Services, plus construction and other soft costs in the amount of \$681,000 for a total project cost of \$750,000, inclusive of Architectural, Engineering Services and construction costs; and

WHEREAS, the Board believes that the proposal from DiCara Rubino Architects best meets the needs of the District; and

WHEREAS, the agreement with DiCara Rubino Architects may be awarded without public bidding as a contract for professional services pursuant to N.J.S.A. 18A:18A-5(a)(1); and

WHEREAS, the Board authorizes applications, schematic plans and educational specifications be submitted to the NJDOE Office of School Facilities for approval of the Projects and LRFP amendments, if necessary, for the Wellness Suite Renovations at Indian Hills High School and Ramapo High School; and

WHEREAS, the Board intends to finance the cost of up to \$750,000 for these Projects through the use of capital reserve as part of the District's Long-Range Facilities Plan ("LRFP"); and

WHEREAS, the school administration and such other officers and agents of the Board as are necessary, including the Board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this Resolution, including the submission of information to the New Jersey Department of Education.

NOW, THEREFORE, BE IT RESOLVED by the Ramapo Indian Hills Regional High School District Board of Education that the Board President and Board Secretary/Business Administrator are hereby authorized and directed to enter into an Agreement with DiCara Rubino Architect and to execute any other documents necessary to effectuate the terms of this resolution.

16. Finance

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions F1 through F15, as described below:

- F1. Move that the **Financial Report** of the Interim Business Administrator and the Report of the Cash Reconciliation for the months of **October 2023**, including a cash report for that period, be approved by the Board and ordered filed.

- F2. Move that the Committed **Purchase Order Report** for the month of October 2023, having been audited by the Interim Business Administrator be approved by the Board.
- F3. Move that the **additional bills** drawn on the current account for the month of **October 2023**, in the total amount of \$6,115.62 for materials received and/or services rendered, having been audited by the Interim Business Administrator and previously paid, be ratified by the Board.
- F4. Move that, the October 31, 2023 payroll in the amount of \$1,497,156.10 having been audited by the Interim Business Administrator and previously paid, be ratified by the Board.
- F5. Move to authorize **approval of bills** drawn on the current account through **November 22, 2023**, in the total amount of \$4,822,935.14 including the November 15, 2023 Payroll, for materials received and/or services rendered having been audited by the Interim Business Administrator.
- F6. Move to approve, as recommended by the Superintendent of Schools, **transfers** and to authorize the Interim Business Administrator/ Board Secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the *Expense Account Adjustment Analysis* for the month of October 2023.
- F7. Move to approve that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of October 31, 2023 after review of the **Secretary's monthly financial report** (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been

over-expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

- F8. Move to approve the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Dora E. Zeno, certify that as of October 31, 2023, **no budgetary line item** account has obligations or payments (contractual orders) which in total **exceeds** the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

- F9. Move that **bills** in the District **Cafeteria Fund** in the total amount of having been audited and approved by the Interim Business Administrator/Board Secretary be approved by the Board as follows:

Food Services	October 2023 Operations	\$165,396.14
Food Services	October Student Lunches	\$ 1,478.75

F10. Move to ratify the **disbursements** from the **ESIP Escrow Account** for professional and construction services, as follows:

<i>Vendor</i>	<i>Description</i>	<i>Amount</i>
DCO Energy LLC	ESIP Management Services	\$ 494,830.75

F11. Move to approve the resolution as follows:

The reallocation of \$2,000.00 in funds, previously withdrawn from Capital Reserve as part of the 2022-2023 Capital Outlay Budget for the Tennis Courts Renovation Project, transferred to the Field Lighting at Indian Hills High School Project.

F12. Move to approve the following resolution:

WHEREAS, District employees have submitted requests for reimbursement for **work-related travel** that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of

the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<i>Req. No.</i>	<i>Employee</i>	<i>Conference</i>	<i>Date</i>	<i>Expenses</i>
IH24-25	Jill Fackleman	NJAHPERD Virtual Health Conference	12/04/23 - 12/05/23	\$ 99.00
IH24-26	Andrea Saladino	NJPN 24th Annual Conference	05/16/24 - 05/17/24	\$414.00
R24-17	Karli Basilicato	2023 NJAHPERD Virtual Health Conference	12/04/23 - 12/05/23	\$ 99.00
R24-18	Kim Angerson	AP STEM Roundtable	01/12/24	\$ 24.35

F13. Move to approve the resolution as follows:

BE IT RESOLVED, that the Ramapo Indian Hills Regional High School District Board of Education accepts the 2022-2023 Audit, Submission of the ACFR (Annual Comprehensive Financial Report) prepared by the firm of Lerch, Vinci and Bliss, LLC., and approving the Corrective Action Plan with the following recommendation:

- I. Administrative Practices and Procedures
There are none.
- II. Financial Planning, Accounting and Reporting
The District’s budgetary accounting records be updated to include the total project cost of the Energy Savings Improvement Program. In addition, the District notify the Office of the State Comptroller of contract awards over \$2.5 million.
- III. School Purchasing Program
There are none.
- IV. School Food Services
There are none.
- V. Student Body Activities
There are none.
- VI. Application for State School Aid
There are none.
- VII. Pupil Transportation
There are none.
- VIII. Miscellaneous
There are none.
- IX. Facilities and Capital Assets
There are none.
- X. Status of Prior Year’s Audit Findings and Recommendations
There were none.

F14. Move to accept the donation from College Board in the amount of \$250 to Indian Hills High School and \$1,000 to Ramapo High School.

F15. Move to accept, from the Ramapo High School Class of 1960, a bench in the amount of \$1,330.72 to Ramapo High School.

17. Policy

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motion PO1 as described below:

PO1. Move to approve, the first reading of new District Policies as follows:

<i>Policy Title</i>	<i>Policy Number</i>
Board Committees	0155

Motion to approve all motions contained in agenda sections as follows: Minutes, Personnel, Education, Operations, Finance and Policy as a Consent vote:

Moved by Bogdansky Seconded DELAITE

	Yes	No	Abstain
Mr. Bogdansky	X	See below	
Mr. DeLaite	X	See below	
Ms. Emmolo	X		
Ms. King	X	See below	See below
Ms. Koulikourdis	X	See below	
Dr. Lorenz	X	See below	See below
Ms. Mariani	X	See below	See below
Ms. Ansh, Vice President	X	See below	See below
Ms. Sullivan, President	X	See below	See below

Bogdansky- no PO1

DeLaite- no F2- P/O's 24-04877,04878,04879,04884,04885, F5- ck # 58459, F6, & PO1

King- Abstain P3 (c,i,j,k,l); no F2- P/O's 24-04877,04878,04879,04884,04885, F5- ck # 7032, F6, & PO1

Koulikourdis- no F2- P/O's 24-04877,04878,04879,04884,04885, F5- ck # 7032, No- F6, & PO1

Lorenz- Abstain P3 (j,k,l) no F2- P/O's 24-04877,04878,04879,04884,04885, F5- ck # 7032, 58459, No- F6, & No- PO1

Mariani - Abstain P4- sustainability club

Ansh- Abstain P3 (g), Abstain OP9, OP10, OP13

Sullivan- No E5, Abstain OP5,OP12, OP9, OP10, OP13, P3(g)

All motions carried except Policy PO1

18. Public Comment

- Question related to why authorize RFQ now instead of back in August?
- Focus should be on students' education
- Question as to why some abstained or voted no on various items

- Suggest adopt policy related to abuse of public’s time and pontification
- Negative remarks against some BOE members
- Question why vote as a consent agenda if not fully supported by BOE
- Question related to IHHS concession stand septic options
- Declining enrollment future impact on Wellness program

19. Board Comments

- Ms. King thanked those who supported her election efforts
- Several BOE members welcomed Dr. Baker
- Mr. Bogdansky commended the November 2nd Special Education informative meeting

20. Anticipated Future Meeting Dates

- Monday, December 18, 2023, Regular Public Meeting, Indian Hills High School Cafeteria
- Thursday, January 4, 2024, Reorganization Public Meeting, Ramapo High School Cafeteria

21. Adjournment

Motion to adjourn the Thursday, November 30, 2023 Regular Public Meeting.

Moved by Mr. Bogdansky Seconded: Mr. DeLaite to adjourn at 11:42 P.M

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Mr. Bogdansky | <input checked="" type="checkbox"/> Ms. King | <input checked="" type="checkbox"/> Ms. Mariani |
| <input checked="" type="checkbox"/> Mr. DeLaite | <input checked="" type="checkbox"/> Ms. Koulikourdis | <input checked="" type="checkbox"/> Ms. Ansh, Vice President |
| <input checked="" type="checkbox"/> Ms. Emmolo | <input checked="" type="checkbox"/> Dr. Lorenz (7:44PM) | <input checked="" type="checkbox"/> Ms. Sullivan, President |

Respectfully submitted,

Dora E. Zeno
Interim School Business/Board Secretary